



# Schedule of Fees 2025

## ELC TO YEAR 12

YEAR LEVELS	TUITION FEE YEARLY / TERM	FIXED CHARGE YEARLY / TERM	TOTAL YEARLY / TERM	DISCOUNTED ANNUAL SCHOOL FEES / SAVING
ELC 3YO (3 day)	\$14,536 / \$3,634#	-	\$14,536 / \$3,634	\$14,096 / \$440
ELC 3YO (4 day)	\$17,680 / \$4,420#	-	\$17,680 / \$4,420	\$17,148 / \$532
ELC 3YO (Full Time)	\$20,752 / \$5,188#	-	\$20,752 / \$5,188	\$20,128 / \$624
ELC 4YO (3 day)	\$14,536 / \$3,634#	-	\$14,536 / \$3,634	\$14,096 / \$440
ELC 4YO (4 day)	\$17,680 / \$4,420#	-	\$17,680 / \$4,420	\$17,148 / \$532
ELC 4YO (Full Time)	\$20,752 / \$5,188#	-	\$20,752 / \$5,188	\$20,128 / \$624
Prep	\$19,876 / \$4,969	\$496 / \$124	\$20,372 / \$5,093	\$19,760 / \$612
Years 1 – 3	\$23,592 / \$5,898	\$564 / \$141	\$24,156 / \$6,039	\$23,428 / \$728
Years 4 – 6	\$26,292 / \$6,573	\$616 / \$154	\$26,908 / \$6,727	\$26,100 / \$808
Year 7– 8	\$28,616 / \$7,154	\$780 / \$195	\$29,396 / \$7,349	\$28,512 / \$884
Year 9	\$31,116 / \$7,779	\$928 / \$232	\$32,044 / \$8,011	\$31,080 / \$964
Years 10 – 11	\$33,936 / \$8,484	\$864 / \$216	\$34,800 / \$8,700	\$33,756 / \$1,044
Year 12	\$33,936 / \$11,312*	\$864 / \$288	\$34,800 / \$11,600	\$33,756 / \$1,044

#ELC fees are all inclusive.

\*Year 12 annual tuition fees and charges are payable in advance in three equal instalments at the start of Terms 1, 2, and 3.

### ANNUAL PAYMENT DISCOUNT

The school offers a discount of 3% for payment of annual fees and charges if paid on or before 31 December of each preceding school year.

### FAMILY DISCOUNT

Tintern Grammar is committed to educating the whole family. As such, families with multiple children attending Tintern Grammar concurrently are entitled to receive sibling discounts. Families with two siblings receive a discount of 15% for the younger child. Families with three siblings receive a 15% discount for the second youngest child and a 30% discount for the youngest child. Families with more than three siblings attending Tintern Grammar concurrently receive a 15% discount for the second oldest child, a 30% discount to the third oldest and a 90% discount for subsequent younger siblings. Sibling discounts are applied to the net tuition (published tuition fee less any fee discounts, bursaries, or scholarships) fee only.

### ENROLMENT FEES

A non-refundable, non-transferable Application Fee of \$150 (including GST) per child is charged to receive and process an Application for Enrolment to go on the waitlist. Once an Offer of a Place has been made, an Enrolment Acceptance Fee of \$2,500 per child is payable to confirm the enrolment, of which \$1,000 is credited to the first school account. The Enrolment Acceptance Fee is non-refundable and non-transferable.

### GUARANTEED ENTRY INTO PREP

With the growing demand for Prep places at Tintern Grammar, we now provide an early option to secure a place in Prep for Early Learning Centre families. A \$1,000 Prep Security Deposit, paid when enrolling into our Early Learning Centre will guarantee placement into Prep (subject to school readiness) and will be offset against first year Prep tuition fees. However, if the place is not taken, the deposit is forfeited.

### FIXED CHARGE

The fixed charge includes items such as some excursion travel costs, the school magazine, a student record book, a library identity card, literacy and numeracy tests, Junior School art charges, course outline books, class sets of books and photocopying, library, school photographs and first aid. GST is included where applicable, (eg photographs and the school magazine).

### LAPTOP RENTAL LEVY

A school provided laptop is compulsory for all students in Years 5 to Year 9 and is subject to a levy of \$80 per term for Years 5 & 6 and \$130 per term for Years 7-9. The charge covers the use of the device, unlimited internet access on campus, on-site support, case, pen, bag, software, warranty and insurance (excess applies). The device is returned to the lease company at the end of the year lease. From Year 10 students enter the BYOD program and are required to purchase their own device.

### TERMS OF PAYMENT

For ELC to Year 11 inclusive, annual tuition fees and charges as above are payable in advance in four equal instalments, one at the start of each Term.

### TERM COMMENCEMENT DATES 2025

Term 1 Friday 31 January – Years 7, 10, 11 & 12 students and new students Years 8 & 9

Monday 3 February – all students

Term 2 Wednesday 23 April

Term 3 Tuesday 22 July

Term 4 Monday 6 October

A proportion of funds raised or fees collected on behalf of the School may be applied to the conduct of the School's Early Learning Centre.

### PAYMENT OPTIONS

Payment options may be offered via Edstart which provides parents with a financing facility to package education related expenses including fees, uniforms, textbooks and co-curricular activities and which can be extended to up to five years after a child has completed their studies. For details visit [www.edstart.com.au/tintern](http://www.edstart.com.au/tintern). The School does not receive commissions or direct benefit from Edstart. We recommend families seek independent financial advice on the choices available that best suit their needs.

### TERM 4 CHARGES

Where necessary, at the end of the school year, an account will be sent to cover any sundry and extra-curricular charges incurred during Term 4.

## SCHOOL ACCOUNTS

Fees and charges are billed in advance in four equal instalments. School accounts are normally posted two weeks prior to the beginning of each Term. The School Board, on an annual basis, determines school fees and charges for the following school year and parents are advised in Term 4. Accounts are payable within 14 days from the date of issue. A Late Payment fee of \$150 per student, per calendar month, may apply if a payment is not received by the School by the relevant due date and you may also be liable for any collection costs.

## ADDITIONAL EXPENSES

These may include private music, tennis and speech lessons, uniform, text books, stationery and camps. Parents are responsible for payment of avoidable breakage or damage to school property caused by the student. The Principal may authorise particular expenditure (eg medical expenses, school materials) to be charged to the student account.

## BUILDING FUND

Donations to the Tintern Building Fund are tax deductible and help to provide and maintain school buildings. Parents are invited to support the School Building Fund through regular donations. The School acknowledges donors by name, not amounts, in the School's Factis magazine, unless otherwise requested.

## LIBRARY FUND

Donations to the Tintern Library Fund are tax deductible and assist with the purchase of new books, publications and equipment to provide a modern resource centre for students. The School acknowledges donors by name, not amounts, in the School's Factis magazine, unless otherwise requested.

## SCHOLARSHIP FUND

Donations to the Tintern Scholarship Fund are tax deductible and assist with providing the opportunity of a Tintern education for those not in a position to afford one. The School acknowledges donors by name, not amounts, in the School's Factis magazine, unless otherwise requested.

## TINTERN GRAMMAR ALUMNI

All students automatically become life members of the Tintern Grammar Alumni (TGA) following payment of the once off Life Membership fee of \$75.

## METHODS OF PAYMENT

A number of payment options are available:

**1. Billpay (BPAY) telephone and internet system** - you will be asked to key in:

- the Biller Code 7823
- your customer reference number - this is the account number shown on your school fee statement at the top right hand side, next to the BPAY symbol
- the amount to be paid

**2. Cheque, Cash or Money Order**

Please make cheques payable to 'Tintern Grammar'. Payments can be made either in person at the Finance Office (between 8am and 4pm) or through the mail addressed to:

Accounts Office  
Tintern Grammar  
PO Box 26  
Ringwood East Vic 3135

## 3. Direct Deposit Payments

When making payments, please use your customer reference number - this is the account number shown on your school fee statement at the top right hand side.

Direct payments to our bank should be made as follows:

Bank	Westpac Banking Corporation
Bank Address	Main Street, Croydon Victoria 3136 Australia
School Account	Tintern Grammar
BSB No	033 044
Account No	121 876
Swift number	WPACAU2S (for international payments)

## 4. Credit Card

Credit Card Payment facilities are available. Parents wishing to pay by credit card should contact Finance for further details. Payments using Master Card or Visa will incur a surcharge. Tintern Grammar will include the surcharge in the amount processed.

Payment using UnionPay will incur a surcharge on debit and credit cards.

## TERMS AND CONDITIONS OF ENROLMENT

Billpay (BPAY), Cheque, Direct Debit or Credit Card payment which is declined by the bank, for any reason, will attract an administration fee passed on by the financial institution. The School may not permit a student to re-enter classes in a new Term when fees remain outstanding. The School is entitled to withhold from releasing a student's results until their relevant school fees are paid. Parents are responsible for payment for avoidable breakage or damage to school property caused by the student.

## PLANNED ABSENCES

All planned absences, of a minimum of a Term, must be notified in writing in advance to the relevant Head of School.

A holding fee of 25% of the applicable tuition fee is required if students take a leave of absence from their studies at Tintern Grammar. If an enrolled student entering into the School does not take up a confirmed place until Term 2 or later, the family will be charged the holding fee.

For financial arrangements regarding the absence of students, contact the Business Manager.

## STUDENT ILLNESS

In the case of prolonged illness (one school Term or more), an application, including a medical certificate, may be made to the Business Manager for some remission of tuition fees.

## WITHDRAWAL OF A STUDENT

One full Term is required as notice, in writing to the Principal, before the withdrawal of a student from the School. If the required notice is not given, a fee of up to one full Term's fees may be charged.

## EARLY LEARNING CENTRE

Tintern Grammar has opted out of the Victorian Government's free Kinder option.

## GLOSSARY

**Term:** Any given school year consists of four Terms, each Term is approximately three months long.

**Semester:** Any given school year consists of two Semesters. Terms 1 and 2 fall within Semester 1 and Terms 3 and 4 fall within Semester 2. A Semester is approximately six months long.

## ENQUIRIES

### ADMISSIONS OFFICE

T +61 3 9845 7878 E admissions@tintern.vic.edu.au

### ADDRESS

Tintern Grammar  
90 Alexandra Road  
Ringwood East, Victoria 3135

## FINANCE

Please contact the Finance Office with any enquiries about fee payment.

Business Manager: Mr Damien Horman  
T +61 3 9845 7846 E businessmanager@tintern.vic.edu.au

Accounts Officer: Ms Melissa Briscoe  
T +61 3 9845 7814 E accounts@tintern.vic.edu.au